

Greetings!

We are excited to announce that we are now offering the convenience of online registration of our SPORTS PROGRAM through FamilyID (www.familyid.com). FamilyID is a secure registration platform that provides you with an easy, user-friendly way to register for our programs, and helps us to be more administratively efficient and environmentally responsible. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. You enter your information only once for each family member for multiple uses and multiple programs.

INFORMATION NEEDED TO REGISTER:

It will be helpful to have the following information handy to allow for accurate completion of your online registration.

- Doctor's Phone Number
- Insurance Card
- Latest Physical

REGISTRATION PROCESS:

A parent/guardian should register by clicking on this link:

www.familyid.com/cape-cod-lighthouse-charter-school

Follow these steps:

1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.
2. Next click on the green **Register Now** button and scroll, if necessary, to the **Sign Up/Log In** green buttons. If this is your first time using FamilyID, click **Sign Up**. Click **Log In**, if you already have a FamilyID account.
3. **Sign Up** for your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select the agreement to the FamilyID Terms of Service. Click **Sign Up**.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
5. Click on the link in your activation E-mail, which will log you in to FamilyID.com
6. Once in the registration form, complete the information requested. All fields with a red* are required to have an answer.
7. Click the **Save & Continue** button when your form is complete.
8. Review your registration summary.

For payment by Cash or Check:

9. Click the green **Submit** button. After selecting 'Submit', the registration will be complete. You will receive a completion email from FamilyID confirming your registration.

For payment through FamilyID/PayPal, credit or debit card:

9. Click the green **Pay & Submit** button
10. On the next screen, click on **Proceed to Payment** to be directed to PayPal, the payment processor.
11. In PayPal, you can use a PayPal account, debit card or credit card. (You will need to select whether you want to pay with PayPal or to pay without a PayPal account.)
12. After you click **Pay**, you will receive a completion email from PayPal confirming your payment and an email from FamilyID confirming your registration.

At any time, you may log in at www.familyid.com to update your information and to check your registration(s). To view a completed registration, select the 'Registration' tab on the blue bar.

SUPPORT: If you need assistance with registration, contact FamilyID at:

support@familyid.com or 888-800-5583 x1. Support is available 7 days per week and messages will be returned promptly.