



Cape Cod Lighthouse Charter School
195 Route 137, E.Harwich, MA 02645
phone: 774-408-7994

PLEASE POST

Pursuant to Open Meeting regulations, this is a notification of the

Cape Cod Lighthouse Charter School
Annual Meeting of the Board of Trustees

Date & Time: **Monday, October 23, 2023 at 6 p.m.**

Meeting also available on zoom -
<https://us02web.zoom.us/j/3364539980>

Meeting ID: 336 453 9980

Location: **Cape Cod Lighthouse Charter School,**
195 Route 137, East Harwich, MA 02645

Agenda

I. Call to Order 6:05, **Present:** Andy Murphy, Catherine O’Leary, , Beth Woelflein, Challis Crema, Josh Stewart, Tracy Murphy, Mike MacMillian **Absent:** Jim McAuliffe, John Scichilone, Rachel Lake

II. Declaration of a Quorum

III. Public Forum: None

IV. Overview of Audit Report :

Auditors reviewed the 2023 Audit - happy to report they are providing us with a clean management letter.

- Reviewed the *Statement of Net Position*: Presenting 2023 as compared to 2022. Combining the school’s budget and the foundation. Our working capital is an increase from last year.
- Statement of Revenue (PNL): reviewed a comparable surplus from last year; our surplus for 2023 is approximately 229K
- Statement of Cash Flow: Cash increase of about 20K.
- Footnote 12: Reviewed that we have bonds due in 11/26.
- Reviewed all of our ratios - all key financial metrics support low risk for the bank and

state.

Motion to approve audit report by Mike MacMillian, seconded by Josh Stewart

Unanimously approved

V. Approval of Minutes for September 18, 2023

Mike MacMillan agreed to be our Clerk and will begin looking at monthly minutes

VI. Directors Report

A. Personel Updates: Business Manager: Michele Gallucci

B. Enrollment:

6th - lost a student who is moving

7th: Full

8th Full

C: Reviewed Calendar Events

D: Accountability Update

E. Building Update: Attorneys have reviewed the roof bid. Waiting for the company to provide more information

F: Reminders for Board members to get the Financial Interest Disclosure and Conflict of Interest Summary completed.

G: Reviewed potential board goals:

VII: Staff Report:

Grade/Group	Activity	How it Relates to Our Mission
All	ART SPARK is CCLCS's after-school Art program and will start on Thursday, November 16. Students will explore their creativity every Thursday from 3-4:45 through the end of January in Session I. Painting Workshop and Colorful Collage projects will be taught by Ms. Greenwood, Ms. Anziano, and Ms. Motta. Registration forms will be available in the Main Office starting this Thursday, October 26. This program is generously funded by a grant from the Virginia Wellington Cabot Foundation. Participation is limited to 25 students.	Creative Opportunities
All	Fall Fest - Last Friday, CCLCS held its first-ever Fall Fest. It was a time to build community and enjoy the fall season. Students spent the day enjoying and participating in a variety of activities, including food stations.	Community building

Grade	Staff	Professional Development	How it Relates to Our Mission
	Debbie Greenwood	I have 2 paintings currently exhibited in local juried shows: "Red" at the Cotuit Center for the Arts and "All New England" at the Cape Cod Art Center in Barnstable.	Local partnerships
ALL	Kennie Merrill	Dear CCLCS Board, I joined the Lighthouse team on July 1, 2023, and have been very busy learning all the different software programs used by staff, students, and parents along with catching up with all the state reporting aspects of my role as IT Administrator. Our technology team decided to move all the Chromebooks out of the student's hands and back into the classroom which was done over the past few weeks. Every regular teacher has a set of 22 Chromebooks along with CBs for all the specialists helping with students and a cart of CBs for the art, health, and gym depts. I am now finishing our Oct. round of state SIMS reporting and looking at all the necessary software and hardware needed for MCAS testing later in the year.	Rigorous curriculum
7th	Annie Haven	The Friends of Pleasant Bay awarded us a very generous grant for our microplastics project!	Community partnerships, rigorous curriculum
7th	Annie Haven	<p>7th grade math class explored the beauty of mathematics in indigenous art, focusing on the dream catcher and geometry. We did this the day after Indigenous People's Day, guided by a Youcubed (Jo Boaler) activity. She's the math teacher known for working with Carol Dweck on mathematical mindsets. The Dreamcatcher project was created by 117 educators from 5 countries (all of whom are Indigenous themselves or work in Indigenous education).</p> <p>7th Grader Ella Cocco's artwork was selected by The Woods Hole, Martha's Vineyard and Nantucket Steamship Authority (SSA) to be</p>	Project rich lessons, creative opportunities

		showcased in a 2024 calendar and on board its ferries this fall and winter. Congratulations on Ella!	
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VIII. Chair Report:

Fundraising

- Andy suggested we start discussing the auction and other fundraising opportunities.
- If we can get a committee together, Andy would be happy to host the group.

IX Finance Committee

- Mike reviewed the spreadsheet for this month.

X. Topics not reasonably anticipated by the chair:

- Josh discussed the need for the state to reassess Charter School funding. We currently do not get SBA funding and it seems unjust. Josh believes it is worth exploring.

XII. Next meeting November 20, 2023

XIII. Vote to adjourn the regular meeting at 7:35, Challis Crema motioned to approved, seconded by Josh Stewart

Unanimously approved

Notification Date: October 18, 2023