



Cape Cod Lighthouse Charter School

195 Route 137, E.Harwich, MA 02645

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Cape Cod Lighthouse Charter School Regular Meeting of the Board of Trustees

Date & Time: Monday, July 26, 2021 at 6 p.m.

Location: Cape Cod Lighthouse Charter School,

195 Route 137, East Harwich, MA 02645

Minutes

I. **Call to Order** - Andy Murphy called the meeting to order at 6:01 pm

Present: Paul Niles, Andy Murphy, Rachel Lake, Tracy Murphy, Catherine O'Leary, Kathryn Wilkinson, Seth Rolbein, Jim Foley, Pat Johnson, Jim McAuliffe

Absent: Thomas Langway, Susy Remillard, Laura Gill, Lauren Elliott-Grunes,

II. **Declaration of a Quorum**

III. **Welcome New Board Members** - Welcome to Tracy Murphy and Rachel Lake.

IV. **Executive Session** - To consider the purchase, exchange, lease or value of real property with respect to CCLCS property at 195 Route 137, East Harwich. Executive Session is warranted because the chair declares that an open meeting may have a detrimental effect on the negotiating position of the board (M.G.L. c. 30A, §21).

a. The Board will reconvene in open session at the end of the executive session.

b. Motion to enter executive session, and roll call vote for the same.

c. **Conduct executive session**

We received an email from their attorney. Chris Wise will be owning the property shortly. He will replant the area in the Fall. Chris is the party of interest now. He would like to continue discussions about an easement.

Another email then came shortly after Chris did not want to discuss an easement with the Board at this time.

We did send the letter asking for restitution and that letter was responded to positively.

The A&R was denied. Chris Wise will appeal this and take litigation against the town.

Sarah Toreno Flores will have a phone call with Paul, Andy, and Jim Foley tomorrow about the upcoming vegetative plans.

What does restitution look like? The road will be returned to the form it was before. We will see a vegetative plan soon.

d. Motion to exit executive session and convene in open session again, and roll call vote for the same.

V. **Public Forum** - none

VI. **Approval of Minutes for June 28, 2021** - No changes. Move to approve the minutes and seconded.

VII. **Director's Report**

a. **Summer work** - Summer programming is going along great. Extended year programming is going well. Our credit recovery is wrapping up.

b. **Personnel Update** - We have hired a 6th grade Special Education teacher, Steven St. Martin. We have an offer out to an ELL teacher. We have interviews this week to fill the learning specialist position.

c. **Fall planning** - We are looking into Fall planning. We are having to re-immense ourselves in COVID protocol. We have signals from the CDC, but not DESE yet. If Paul had to guess, we will have to mask up again, but hopefully not have to distance ourselves. In our August meeting, we will need to be ready to have a discussion about how the Fall is going to look.

d. **Through Another Lens** - The civil rights photos are set up in the school and were set up with the MLK Education Committee, a group that is involved with civil rights here on the Cape. They would like to partner with us on how best to use these photos going forward.

Paul called the Cape Cod Voices, a group of women of color who grew up on Cape Cod. We have made a connection and are hoping to work with them on curriculum and PD.

Will invite Laura and Lauren to the Zoom meeting because this might be a nice connection for our recruitment committee.

Annual Report - will be completed this week and will be shared

Technology - We have acquired a new set of laptops.

Facility - Cranes coming in to replace two more HVAC systems. Two drainage basins need to be repaired and we are getting some quotes for that.

Bank Ratio - is good and we will not need a waiver this year.

VIII. Chair Report

Andy sat in on the contract negotiations with the Union and was impressed with how that went.

A new director will need to be hired this year, so this will be an important focus this year.

Some organizational questions that Karen suggested to Andy -

Quorum Tracker - This would be someone who would keep track of who is attending. Please let Andy know if you are interested.

Survey - Karen also recommended conducting a survey to start this year off.

No committee reports. Jim McAuliffe is an alternate on the Finance Committee.

IX. Meeting Dates for the coming year - A list of dates was passed out.

X. Director Search Committee - We want to do an open search. Anyone from the Board is welcome to be a part of the Director Search Committee. Board members who volunteered to be a part of the committee - Rachel Lake, Kathryn Wilkinson, Seth Robein, and Jim McAuliffe. Recommendation is that the committee get together and review the timeline that the Board put together. This committee will meet at 5pm on the Mondays of the Board meeting, starting in August. Andy will send out an email to this group.

XI. Topics not reasonably anticipated by the Chair - none

XII. Next meeting August 23, 2021

XIII. Vote to Adjourn meeting. Roll call vote. Meeting adjourned at 6:44pm.

Kathryn Wilkinson

**Patrick Johnson
Clerk**

