

Cape Cod Lighthouse Charter School

Annual Meeting of the Board of Trustees

Date & Time: **Monday, January 23, 2023 at 6 p.m.**

Location: **Cape Cod Lighthouse Charter School,
195 Route 137, East Harwich, MA 02645**

Minutes

IN-PERSON ATTENDANCE

I. Call to Order

Andy Murphy called the meeting to order at 6:05 pm

Present: Andy Murphy, Catherine O’Leary, Seth Rolbein, Beth Woelflein, Pat Johnson, Jim Foley, Challis Crema, Tracy Murphy, Jim McAuliffe, Kathryn Wilkinson

Absent: Rachel Lake

II. Declaration of a Quorum

III. Public Forum - none

IV. Approval of Minutes for December 19, 2022 - Moved to approve the Minutes as presented. Unanimously approved.

V. Directors Report

- Tuition Update -

- Formula

- FPP - fixed number of \$1038

- FOundation numbers - narrow range, pretty consistent

- Above Foundation - wide variation. This is the spending that schools have designated to spend on students above their foundation.

- We don’t get fully reimbursed for a student until we have fully taught them. Q1 numbers are based on the previous years numbers. This is sent out around June. We are to use these

numbers to create our next budget. Our Q1 numbers from June 2022 suggested an 11% increase. Paul Niles knew this was high, so budgeted for a 4% raise with a 7% cushion (around 350k).

- Q2 Numbers came out in December. Indicated a 450,000 dollar loss. The biggest hit came from Nauset, which changed their Above Foundation (AFR) from 207% (all time high) to their all time low of 180%.
 - Q3 Numbers come out in April and they will either stay the same or go down slightly.
 - Board needs to vote tonight on a revised budget. Katie Prchlik went over three possible budgets. The difference between the three is the percentage of staff salary to decrease. The proposal was 1%, 2%, or 3% cuts.
 - Fundraising opportunities - Hoping to get our auction up and running. Jim F also suggests reaching out to alumni with a letter summarizing our situation and asking for donations. Is there anything that we can do politically? Seth and Pat both mentioned that reaching out to our representatives would not be worth it and would not go anywhere.
 - Catherine had sent a letter to the teachers, and the response was a “hopeful” one. Teachers rallied and wanted to know how they could help. Catherine is planning to send a letter to families after this Board meeting to let them know of our situation and to ask for the formation of a parent fundraising group.
 - Jim Foley made a motion to approve the budget with a 2% decrease in staff salaries. Pat seconded. All in favor. Challis Crema and Kathryn Wilkinson abstained from the vote. A 2% staff cut was approved by the Board.
- Admissions Update - 24 Siblings coming (rising 6th):

- 6th Grae: 163 applicants
- 7th Grade: 90 to rollover
- 8th Grade - 70 to rollover

- Calendar - - Rep Sarah Peake is coming Friday morning for about an hour. It would be great if any Board members are available.
- Board Goals - Stay tuned on our auction which will be on April 8 and a potential new member.

VI. Chair Report

A: Andy is interested in helping to write an appeal to community members. He will discuss with an expert in development that he knows and discuss with Catherine.

B: Vote to add board member:. Jim F motioned to add John Scichilone as the new Board member, seconded by Jim M. All in favor.

VII. Staff Report

CCLCS STAFF REPORT January 2023

Classroom Activity

Grade	Staff	Activity	How it Relates to Our Mission
6	Susy Remillard	<p>Cape Cod Five granted us \$1000 to further develop resources for our exploration of Pleasant Bay, using Wampanoag knowledge to see the land in new ways and scientific knowledge to learn ways to heal the Earth. This field trip is in conjunction with Friends of Pleasant Bay, Friends of Chatham Waterways, and Pleasant Bay Community Boating.</p> <p>We wrapped our unit on Walking Democracy and The Civil Rights Movement. I presented on this topic at National Council for the Social Studies in December and this week completed lesson plans for our participation in the 1619 Project Education Network through the Pulitzer Center.</p> <p>We received a book grant from First Book and will participate in research to look into the impact of diverse books on student populations. Over thirty new novels were woven into our Walking Democracy unit as independent reading book choices.</p>	social/emotional learning, academic challenges, rigorous curriculum, project-rich lessons, creative opportunities, community building, local partners/resources
8	Emily Nowack	8th Graders just wrapped up their third unit of study,	academic challenges,

		"Institutions of U.S. Government". Their major project for this unit was to create three InfoGraphics with biographical facts and job aspects for one person from each of our three branches of government. Check out examples from their final projects hanging in the 8th grade wing!	rigorous curriculum, project-rich lessons, creative opportunities, personal responsibility
8	Sandra Hemeon-McMahon	The 8th-Grade Global Simulation Project (GSP) is once again underway! In addition to so many different activities and ways to learn Spanish that are employed in and out of class, we have once again begun our simulated journey to Spain. GSP assignment 1, just begun, is to research places and activities to go to and do in the capital city of Madrid. While this first step is for cultural purposes and mostly in English, it serves as the basis of the first journal entry "Mis planes en Madrid" (My plans in Madrid), which will soon be written all in Spanish. After that, I will sprinkle fairy dust on my students to transport them magically to Madrid. With the help of modern tools such as Google Earth and Maps, as well as using our imagination, we will explore the city together. Wish us "buen viaje" -- Bon voyage!	project-rich lessons, creative opportunities, global experiences

All-Grade/School Activity

Grade/Group	Activity	How it Relates to Our Mission
Seminar	Seminar News: To cap off our seminar "Understanding Your World Through Music," four out of the six students in the seminar took a school van down to Provincetown to be guest deejays at WOMR, Cape Cod's community radio station. They had prepared playlists and short scripts to read about the songs that have informed their lives so far, and they did a fantastic job! They also played the songs and read the words of the two students who were not able to attend. It was a marathon of a Saturday, starting in the CCLCS parking lot at 8am and finishing up there after 1pm, but it was well worth the time and effort. Opportunities like this give young people better public-speaking skills, as well as a chance to take risks and get comfortable with making mistakes. They were all stars, and have quite a future in deejaying!	social/emotional learning, creative opportunities, risk-taking for growth, personal responsibility, community building, local partners/resources
All School	Roots and Shoots held a successful Pollinator Day in December, raising funds for the school garden. We finally pulled together our mini food pantry for the front of the school and are looking for ways to advertise this to the community.	personal responsibility, community building, local partners/resources
All School	25 7th and 8th graders are members of the National Junior Art Honor Society and have been meeting weekly to plan activities . On Saturday, they organized a CCLCS Rock Night at Charles Moore Arena. It was a huge success, the kids were fantastic and had a great time, and it profited \$1000. This fundraiser will pay for their memberships (5\$ each) and enable students to plan a Boston MFA trip late spring and donate a portion to non-profit community arts organizations .	

Professional Development

Grade	Staff	Professional Development	How it Relates to Our Mission
7	Daniella Garran	I was invited to speak to the Harwich Newcomers club last	social/emotional

		<p>Monday. I brought 3 8th graders with me to speak about the Butterflies of Brundibar mural and Holocaust Education at CCLCS. We were warmly received and I believe that they will give us money to further develop our Holocaust curriculum. I will be leading students in the creation of another mural for which I have already had the paint and wood donated from Mid Cape Home Center and the hardware store next door. The mural will be a celebration of the arts as a form of resilience and resistance during difficult times.</p>	<p>learning, creative opportunities, local partners/resources</p>
6	Susy Remillard	<p>I was invited to join the Teachers Collaborative Co-Lab on Creating Changemakers and will be working with teachers from around Massachusetts on a program that helps to build changemakers in schools.</p> <p>Collaborating with teachers from around the country through the QFI program, I helped to create lessons around the Ms. Marvel series. The University of Arizona's Center for Middle Eastern Studies has awarded these lessons in their annual competition.</p> <p>In preparation for the March trip to Qatar, I will travel to New Orleans this coming weekend to work with novelist Daniel Nayeri as we study literature from the Middle East. These will be the final elements of my teaching fellowship with the Qatar Foundation.</p>	<p>social/emotional learning, academic challenges, rigorous curriculum, project-rich lessons, creative opportunities, risk-taking for growth, global experiences</p>

VIII. Finance Committee - none

IX. Vote on Revised Budget 2022-2023 - see above

X. Topics not reasonably anticipated by the chair - If we continue to have some Board members join remotely, we will need to figure out a better audio system.

XI. Next meeting February 27, 2023

XII. Vote to adjourn regular meeting. Motion to adjourn at 7:29 by Pat, Seconded by Jim M.

Notification Date: January 17, 2023