



Cape Cod Lighthouse Charter School
195 Route 137, E. Harwich, MA 02645
phone: 774-408-7994

Cape Cod Lighthouse Charter School Annual Meeting of the Board of Trustees

Date & Time: **Friday, October 13, 2023 at 8 a.m.**

*Meeting also available on zoom -
<https://us02web.zoom.us/j/3364539980>*

Meeting ID: 336 453 9980

Location: **Cape Cod Lighthouse Charter School,
195 Route 137, East Harwich, MA 02645**

Minutes

I. Call to Order

Andy Murphy called the meeting to order at 8:07 am

Present: Catherine O’Leary, Beth Woelflein, Kathryn Wilkinson, Andy Murphy,
Michael MacMillan, Josh Stewart

Absent: John Scichilone, Rachel Lake, Tracy Murphy,

II. Declaration of a Quorum

III. Special Agenda - Roof - Proposal is to move ahead with Quenneville Roofing.

Catherine provided an estimate from Cazeault Roofing. The Board discussed that that proposal is in line with Quenneville’s use of Durolast roofing. Josh Stewart asked whether Quenneville was aware that we have 2 roofs on our building; the original and another on top of the original. (The New Century quote and the Cazeault quote included this information.)

CCLCS Foundation is donating ~\$70K to the project, in addition to the \$100K gift from the state per Sarah Peake. The Board proposed to move ahead with Quenneville Roofing as the

roofing contractor. The next step is for the lawyer to check the contract from Quenneville and Catherine will forward the contract to our lawyer for review. All board members were in favor of moving forward with the Quenneville quote.

IV. Vote to adjourn regular meeting - Motion to adjourn. Seconded.

Unanimously voted to adjourn at 8:21am.

Notification Date: October 11, 2023