



**Cape Cod Lighthouse Charter School**  
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**PLEASE POST**

Pursuant to Open Meeting regulations, this is notification of the

**Cape Cod Lighthouse Charter School**

**Meeting of the Academic Achievement Committee**

Date & Time: **Monday, May 11, 2026 at 3:30 p.m.**

*Meeting also available on zoom*

<https://us02web.zoom.us/j/2452227204?pwd=lj0XMkRBETUXaCBKP4WhYmDbk8mKMJ.1>

**Meeting ID: 245 222 7204**

Location: **Cape Cod Lighthouse Charter School,  
195 Route 137, East Harwich, MA 02645**

**Minutes**

- I. Call to Order. Caitlin called the meeting to order at 3:37.  
Present: Challis Crema, Caitlin Wojkowski, Tracy Murphy, Catherine O’Leary,  
Aaron Crowell
- II. Approval of Minutes for 4/13/2026. Caitlin made a motion to approve. Ben seconded.  
Unanimously approved.
- III. Review of Committee to Date
  - A. Revisit discussion on available data

Challis summarized the need for more comprehensive data to support the MTSS program, particularly in areas of SEL, math, and literacy. Challis highlighted specific gaps in writing domain assessments and suggested implementing pre-assessments at the beginning of the year to target writing instruction. The discussion revealed that while STAR testing provides some helpful data, it may not address individual lagging skills effectively, especially in literacy interventions. Caitlin made the point about CCLCS’s commitment to the whole

child. The team then transitioned to a discussion of assessment tools for social-emotional learning. While Liz N. has informal tools that could be universalized, there are concerns about having adequate resources to address identified needs, particularly regarding student belonging and support for underrepresented groups. The discussion highlighted the need for a universal SEL screener and raised questions about balancing data collection with available support resources. Ben made the point that the English Language Learning (ELL) ACCESS testing program “graduates” students from ELL to FEL, and expressed interest in developing a similar diagnostic tool for the SEL program to better track student progress and support needs. Catherine reminded everyone of the need to analyze data across different population groups, such as special education and high needs students, to identify trends and meet DESE's requirements. Challis discussed challenges with providing explicit lessons to diverse learners in Tier 2 interventions, noting limitations due to varying student levels and class materials. While IXL is being used as an alternative for explicit skill instruction, Challis expressed uncertainty about its effectiveness for targeting individual students at different levels in their current setting.

#### B. Strategic Plan follow up

Ben noted that the strategic plan’s current draft incorporates this committee’s focus on MTSS strategies and using data to guide instruction.

### IV. New Business

#### A. Math data

Ben asked if STAR data work well enough for math diagnostics, without other screening options. The group noted that it may work better for math than for ELA, especially when supported with IXL, but that we need to devote the same amount of time to improving math instruction as we do to literacy. Ben agreed, with the math department, to research and identify potential math assessments/screeners (beyond STAR) for use in intervention and instruction.

#### B. Look at possible scheduling options for SY 2026-2027

Ben presented preliminary schedule changes for next year to better support intervention time and student needs. Ben shared that Catherine Wilkinson, Liz, and Kathryn are working on a new schedule that would formalize “Lighthouse Time” blocks for different grade levels, allowing for more targeted intervention time without disrupting core classes. The group also discussed incorporating student data more prominently into their practices, with a particular focus on involving students in reviewing their own performance data and setting goals. They agreed to further develop prescreening assessments for both literacy and math, and to explore ways to better engage students in analyzing their own data, including potential portfolio projects and parent conferences.

V. Topics not reasonably anticipated by the chair

Catherine discussed involving students in the review of their own performance data and setting academic and SEL goals.

VI. Determine next meeting date: Next meeting scheduled for June 8, 2026

VII. Vote to adjourn regular meeting: Caitlin made a motion to adjourn at 4:21. Tracy seconded. Unanimously approved.