



Cape Cod Lighthouse Charter School

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***Cape Cod Lighthouse Charter School Regular Meeting of the Board of Trustees
Monday, November 15, 2021 at 6 p.m.
Cape Cod Lighthouse Charter School,
195 Route 137, East Harwich, MA 02645***

Minutes

I. Call to Order

Andy Murphy called the meeting to order at 6:01 pm

Present: Paul Niles, Rachel Lake, Pat Johnson, Jim McAuliffe, Susy Remillard,
Catherine O'Leary, Andy Murphy, Tracy Murphy, Seth Rolbein, Jim Foley

Absent:., Kathryn Wilkinson, Lauren Elliott-Grunes, Laura Gill, Thomas Langway

II. Declaration of a Quorum - quorum declared

III. Public Forum

none

IV. Approval of Minutes for October 18, 2021 by unanimous vote

V. Academic Performance Report

We have purchased the STAR test to assess where students are with math and ela learning, in particular due to the effects on learning of instruction through the years of Covid. We will be administering the test in the next week in order to get a sense of where are students currently stand. This is a quick assessment that will help guide instruction and individualized learning. This should provide good data for our school.

VI. Director's Report

a. COVID report

Board Report from Nurse Kate Smith
Cases that initiated Covid Protocols

As of 10/18/21

Positive Cases - 6

2 tested at home

4 that tested positive at school leading to 16 close contacts

Symptomatic at home - 2 both tested negative

Symptomatic at school - 5 All tested negative with BinaxNOW rapid test and stayed in school

Close Contacts - 21 5 from outside school all tested negative with PCR test and returned after day 7
16 within the school all participated in the test/stay program and were negative 5 days in a row.

Tests - 133 4 positive

Grand total tests 149

Since last month, we have had one positive case, bringing the school year total to 8. We have had several negative tests both BinaxNOW from symptomatic students and students attending a field trip. So far, we have administered 230 tests.

We have begun pool testing. So far, for the last two weeks, we have had no positive tests in all 15 pools of 192 students and staff. Currently, we do not have reliable data around the percentage of students with vaccination, but we will begin collecting that after more sixth grade students take the option to receive vaccination.

b. General school matters

Fall Events

Open Houses (in person) - 6th- Thursday, September 23rd

7th- Wednesday, September 22nd

8th- Tuesday, October 5th

All School: Fall Family Conferences: November 4, 5 (half days)

November 8th- High School Night

Wednesday, November 17th, Tuesday, January 18th - Admissions Open Houses

Sunday, December 5th 12-2: “Through Another Lens” Exhibit Open House

Wednesday, February 2nd - 6th grade lottery

Wednesday, February 9th - 7th, 8th grade lotteries

Facilities

Roof- inspect at least 2x/month- holding up well

Septic- frequent blockages- trying to maintain the current system until tie-in to sewer.

Parking lot drainage- improved with more attention to drainage basins but one basin will need to be upgraded as part of the capital plan.

In the Nor'easter, we lost one tent to 90 mph winds. We are now a two tent school, rather than a three tent school. However, we have acquired a couple of smaller tents from Sea Camps. We had several trees down and debris scattered. School families turned out the next day to help with clean up.

VIII. Chair Report

Several Board members have asked about the possibility of zoom meetings rather than in-person. Andy is looking for feedback on this, as well as comments regarding the way meetings in general have been running. A quorum can be achieved with members attending via zoom, when necessary.

IX. Director Search Committee

We met earlier tonight. We all agree that Rachel is the driving force in this process, and we are optimistic that we will be hitting deadlines in terms of posting the job. We have several parents/guardians interested in contributing to the Search Committee,

and Andy will continue to correspond with them about the process moving forward.

Rachel shared results from the community survey. She is currently working with the data to present it to the Board. After this work is completed, a screening tool will be created to analyze potential candidates as their materials come in. Rachel will share the data once it is tabulated and in graph form.

X. Recruitment and Retention Committee

Lauren and Laura did an amazing job of developing a data base of minority owned businesses on the Cape. They are sending admissions cycle information to those businesses in multilingual formats.

XI. Finance Committee

All of the grants prepared and submitted by Karen have been accepted, totally about \$400,000 for the school. This substantially helps our bottom line. Karen will be retiring from leading the business office after this year, but will continue to work on grants and funding moving forward. Restrictions to our grant funding were reviewed by Paul in terms of how the grants were written and the needs of the school.

Our budget was reviewed with the Board. Our surplus is now closer to \$200,000 after staffing adjustments were reviewed.

XI. Faculty Report

Grade	Staff	Activity	Mission Elements
All Grade	Deborah Greenwood	ART SPARK will start this Thursday for 26 students who have submitted a registration form for CCLCS' after-school arts enrichment program . This program is supported by a grant from the Virginia Wellington Cabot Foundation. During this first class, students will be provided with snacks and learn about a special project - the "Endangered Species Clay Tablets" - that will be taught by local artist Steven Kemp, owner of Kemp Pottery in Orleans. All students will learn about Mr. Kemp's clay project and will have the opportunity to create their own clay plaque of an endangered animal or plant . The purpose of these clay tablets is to increase awareness and encourage protection for endangered species here on Cape Cod. Classes will meet every Thursday after school from 3-4:45 p.m. for the next few months and continue into the Spring for Session II. Deborah Greenwood and Emily Nowack will also be teaching painting and collage in this program.	creative opportunities, community building, local partners/resources, global experiences

8	Emily Nowack	8th graders are turning in the final products of their Constitution Projects this week. This is the first major project of the year for them, and it consists of 4 parts: an informative essay on the history/ creation of the Constitution, an analytical essay exploring how the Bill of Rights plays a role in a current news article, a visual component, and memorization of the 52 word preamble to the Constitution.	academic challenges, rigorous curriculum, project-rich lessons, creative opportunities, risk-taking for growth, personal responsibility
All Grade	Hannah Kast	We were able to have an outdoor Halloween dance in late October. All money raised was sent to the Barboza family, an alumni family who is dealing with two recent brain tumor diagnoses in their immediate family. We charged students \$10, and were able to send the family a \$2200 check, which is a testament to how many students attended!! A HUGE shout out to 8th grader Max Wesp, who took the lead organizing the dance. With minimal staff guidance he created a sign up genius page to organize parent volunteers, and mobilized a large crew of students, teachers, and parents to help with set up and clean up. One of our best dances to date thanks to his efforts, and a much needed opportunity for kids to be kids!	social/emotional learning, community building
8	Hannah Kast	8th graders wrote their own stories modeled after Edgar Allen Poe's work right around Halloween. After reading four of his most famous short stories, students schemed up their own narrators who had been driven mad by a threat that was insignificant but seemed very real to them. They seemed to enjoy hearing that this assignment has been a long standing CCLCS tradition. Now, we embark on our short story and essay bootcamp unit. With more limited opportunities for direct writing instruction through all the iterations of COVID school I've been working on extending this unit by two weeks to allow for more repetition and feedback. Their benchmark essay exam will take place in early January.	academic challenges, rigorous curriculum
7	Daniella Garran	Students completed the Mesopotamian Museum Project, a project about which I have published articles and received national recognition for in a lesson plan contest. This year's projects were among the best I've ever seen in 19 years at CCLCS. Swing by my classroom and check out their models!	academic challenges, rigorous curriculum, project-rich lessons, creative opportunities
All Grade	Daniella Garran	Please join us on Sunday December 5 from 12-2 as we participate in the Harwich Chamber of Commerce holiday stroll. We will debut the exhibit of Rowland Scherman photos, Through Another Lens. We invite community members to contribute to our oral history project by recording their personal experiences with social justice issues (thanks to Rockland Trust for awarding us a grant that will enable us to record the testimony). Student docents will be available to speak with members of the public.	social/emotional learning, creative opportunities, risk-taking for growth, community building, local partners/resources
7	Kate Ryan	Students are in the midst of their independent reading project! The goal is to foster, or continue to foster, a love of reading based on their interests. They are tasked with creating a 5 part project that represents their books through different mediums. Students will present their book project in a few weeks, and parts of the project will be displayed around the school.	social/emotional learning, creative opportunities, personal responsibility, community building, local partners/resources
All Grade	Susy Remillard	Roots and Shoots Community Service Update: our club helped the	personal

		Department of Veteran's Services construct the Field of Honor in Dennis. Students worked with veterans to build 150 flags and set them up on Johnny Kelly field in Dennis. We also helped the Village Garden Club of Dennis and the Hydrangea Society plant 1000 daffodil bulbs at Forward at the Rock, an eight-bedroom supportive housing community for adults with Autism and Related Disabilities. Next up: Pollinator Day!	responsibility, community building, local partners/resources
6	Susy Remillard	Sixth graders were invited to a rehearsal of Cape Symphony's "Mayflower and Beyond" program last Friday afternoon. Thirty-two students and several family members and staff enjoyed seeing how beautiful music is made, including a short visit with Jung-Ho Pak, conductor. We hope to make this an annual CCLCS tradition!	social/emotional learning, personal responsibility, community building, local partners/resources
Professional Development	Deborah Greenwood	Debby is currently exhibiting paintings at the Provincetown Art Association and Museum Member Show, the Cape Cod Museum of Art Members Small Works exhibit and will be exhibiting at the Arts Foundation of Cape Cod for the 2nd Annual Deck the Walls Small Works Show . I participated in a Cartooning Workshop for educators presented by Ebony Flowers from the Museum of Modern Art on November 12.	creative opportunities, community building, local partners/resources
Professional Development	Susy Remillard	I contributed a blog post to Kid's Discover Magazine's website entitled "Lessons on the First Feast" to help educators build perspective into the teaching of Thanksgiving.	personal responsibility, community building, local partners/resources

XII. Topics not reasonably anticipated by the Chair

none

XIII. Next meeting December 20, 2021

IX. Vote to Adjourn regular meeting by unanimous vote at 6:45 pm