



Cape Cod Lighthouse Charter School
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Cape Cod Lighthouse Charter School Annual Meeting of the Board of Trustees

Date & Time: **Monday, November 20, 2023 at 6 p.m.**

Meeting also available on zoom -
<https://us02web.zoom.us/j/3364539980>

Meeting ID: 336 453 9980

Location: **Cape Cod Lighthouse Charter School,
195 Route 137, East Harwich, MA 02645**

Minutes

I. Call to Order 6:07, **Present:** Andy Murphy, Catherine O'Leary, Beth Woelflein, Challis Crema, Tracy Murphy, Mike MacMillian John Scichilone, Rachel Lake, Jim McAuliffe, **Absent:** Josh Stewart

II. Declaration of a Quorum: YES

III. Public Forum: None

IV. Approval of Minutes for October 23, 2023: Catherine O'Leary motioned to approve, Beth Woelflein seconded. Unanimously approved.

V. Approval of Minutes for Special Session October 13, 2023 (roof) Catherine O'Leary motioned to approve, Jim McAuliffe - Unanimously approved

VI. Directors Report

- Enrollment Status
- Calendar Update
- Accountability Update

- Subcommittees should meet

VII. Academic Report

- MCAS report: Catherine shared the growth data for the State and CCLCS
- Jupiter Grades data shared
- Reviewed CCLCS's Intervention Program

VIII: Staff Report

Art Spark after-school arts enrichment: Session I started with 28 eager students attending the first weekly meeting on Thursday, November 16. This program is generously funded by a grant from the Virginia Wellington Cabot Foundation. CCLCS teachers Emily Anziano, Katie Motta, and Deborah Greenwood are teaching Creative Collage and Painting.

This December, during the week before Winter Break, the 7th grade team has some special activities planned. They will be participating in a project called Marketplace.

Annie Haven presented at the MAST annual conference and was approached by the keynote speaker after my presentation for collaboration! A district off-Cape has also requested for me to come present to their teachers. The topic is CER (Claim, Evidence, and Reasoning) for middle school math and science teachers.

Sports:

- Fall season

-concluded with some great results in the win and loss column but more importantly:
-we hosted our own meet and now have a route laid out and plan to host more meets
-we ran in the All Cape Cod Meet
-we have plans to host our own soccer tournament next season
-we have a practice plan for field hockey to use a big field for practices

- Winter season

-Basketball is back!
-we have 2 boys teams and 1 girls team
-we have secured a practice facility

We are looking at some fundraising ideas to be able to buy new uniforms.

We are looking at running our online store with sports apparel to build and promote our brand

We have a nickname (The Lightkeepers) and are developing a mascot.

Scholastic Book Fair and Family Literacy Night is coming up on November 30th.

IX. Chair Report

A. Policy Approval - Retention & Promotion was reviewed. Consulted the enrollment policy liaison at DESE and he felt that it looked good. Rachel moved to approve, seconded by Beth

X Finance Committee

- Mike discussed that the finance committee looking at the funding report: Q2s come out in late December

XI. Topics not reasonably anticipated by the chair:

- Rachel Lake discussed that she is in the beginning stages of fundraising idea strategies to beef up alumni relations

XII. Next meeting December 18, 2023

XIII. Vote to adjourn the regular meeting at 7:01, Catherine motioned to approve, seconded by Mike: Unanimously approved