

Cape Cod Lighthouse Charter School

Regular Meeting of the Board of Trustees
Monday, March 17, 2008 at 6 p.m.

Minutes

1. Call to Order

The meeting was called to order at 6:02 p.m. Present: Bill Bogdanovich, Stefanie Fournier, Barbara Haines, Marion Hobbs, Bernie Lynch, Kathy McNamara, Amy Mesirow, Liz Moore, Carole Ridley, Heidi Schmidt, Chris Wells. Absent: Scott Barron, Dan Dray, Daniella Garran, Kathie Grenon, Jeff Zinn. Public: Jon Fuller, Fred Walters, Paul Niles, Marion Lay, Karen Scichilone, Sarah Turano-Flores.

Introductions all around. Welcome to new faces.

2. Approval of Minutes

Motion made and seconded to approve the minutes of February 11, 2008. Discussion: Strike two sentences from Page 3: Two week in house...2nd to the last "Both these students." Unanimously voted.

Get any changes to Board list to Marion

3. Public Comment

Mr. Walters commented on the marvelous Drama production this weekend.

4. Chair Report

Handouts: Directors Evaluation samples handed out--Trustees, and Faculty, Staff. January 2008 CCLCS Evaluation of Director tabulation sheet--Trustees, Faculty, Staff. Annual evaluation taking place by March 30. Carole requested a sense from the Board granting permission for her to sit down with the board to sit down by the end of the month with Heidi and Carole to sit down with Kathy armed with these results to sit down before the end of the month. Add to April meeting Executive Session agenda item to discuss contract for next year.

Results: not all answered every question. Majority response in bold. Responses were very positive and consistent across the constituencies. Surveys were streamlined but could use more work. Report to be made at June meeting.

Jon will choose note to report this information. Tradition is for this information to be shared in a public forum while respecting personnel. Amy finds the response being so low might be an indication the questionnaire might be difficult.

5. Faculty Report

Charter Cares--\$500 raised for Caleb Potter; \$500 for Logan Dunne and \$500 for. *Teach for the Day was today*Seminar Bye Bye Birdie presentation this weekend. Maggie Bossi and Allie Graham did a fabulous job and everyone*Mock Trial won first outing*First MCAS*New teacher eval process*7th student withdrew*Children's Cove rep came and addressed Health classes on Stranger Danger, then addressed faculty on reporting process.*Basketball Tourney this weekend 16 middle school teams* Library 2.0 seminar revamped the Teen Room at the Brewster ladies Library. Article in TCC in which the library praised our children*Artwork at Cultural Center in So. yarmouth. Coyote count on again, call the hotline*One World*Sped Coordinated Review looming first week in May staff preparing*7th circle Days next week*8th preparing for end of year transitions--high school placements, parent meeting tomorrow night, Mr. Conrad here today talking to 8th graders. Dinner Dance, trip to Gettysburg.

Paul reported n ONe Africa, Asia, young people who are leaders. Our school is one of the hubs. Participating in a video project highlighting our participation in the UN Millenium Goals. Funding from the UN Roots and Shoots and some seminar participants. As part of this Jessica Rimington runs this non profit while a student at Geo Washington. We support as we can, but it is run on a shoestring. In April Jessica's reps will be in Florida for a Jane Goodall conference and looking for connections in the Orlando area--time share points, apartments. Basketball tourney--brings together 36 teams, great good will, and thanks to Mr. Conrad for use of the facilities at Nauset Highs School and to Karen for making it happen.

6. Committee Reports

Finance Committee - Monthly report - nothing noteworthy. Next tuition check due at the end of the month. 08-09 Budget. Handout: CCLCS Profit-Loss Working Budget Fiscal Year 08-09. Per pupil tuition represents the census from the 6th grade lottery and demographics for 6th and 7th grades added 1% to this year's numbers. \$30,000 projected in govt grants. Expenses: insurance has been \$30,000, sent out to bid every 3 years. Rent based on lease. No salary increases. Health insurance projecting 8% increase. Beyond that 2% increase in other expenses leaving a \$7,000 excess. Fairly conservative approach. Net income so low difficult to budget salary increase. Fin Comm recommends that the Board do

what they did last year--approve this budget but also intent to revisit the figures in October hoping the figures will allow for raises to be granted. Income will be pretty solid as of October. Per pupil reimbursement should be established by then. So it's not until four months into the fiscal year that we know where we stand. Health insurance. 70/30 split in health insurance determined in the Personnel Policy adopted in July, follows basic standard. Enrichment: subsidized Gettysburg, play, Nature's Classroom, Whale Watch any additional activities outside classroom teaching.

Anticipated Foundation contribution is not reflected. Had been in past years but Fin Comm wanted to have a truer look at actual. Deadline for submitting the pre enrollment figures which fixes our enrollment for fall is this Wednesday.

Motion made and seconded to accept and adopt the budget as presented. Unanimously voted.

Motion made and seconded that the Board will revisit the issue of faculty/staff pay increases in the fall once the final enrollment numbers are available. Unanimously voted.

Site Committee

Review: Renewed offer on Route 137. Response from seller that not ready to sell the house. Off our list. Portanimicut Road: generous price, beautiful land, but too small for our purposes. Portanimicut has been checked for zoning restrictions and we would qualify.

Ruddy Duck and Orleans Waste Water Mgt. Treatment facility will not be located on that property, but access issues remain; still on list.

Nominating Committee round of applause for Chris Wells; Scott Barron away this month, Barbara regretfully offered the Board accept the resignation of Sarah TF due to conflict of interest as our lawyer on other issues. Sarah felt her experience lends itself to the Site Ctte best, knowledgeable of issues. She will serve on that Committee but not the Board.

Motion made and seconded to accept Sarah Turano-Flores F resignation from the Board. Unanimously if regretfully accepted.

7. Director's Report

Handout: Director's Report, March 17, 2008

Bye amazing, bb tourney thanks Karen. Annual fundraising letter done, Amy Patterson will sign, now the production. Personnel moving along, posting for new 6th grade teacher, school psychologist. Admissions: 72 seats filled for next year. Opening in 7th, lottery last week, slot offered to a student who is visiting Friday. SpEd CReview paperwork due by end of month. MCAS begins. How many of the first group accepted? One no and some did not return their responses in time, so we have gone down the wait list approx. 6 spaces. 6th grade slot not defined yet, there is some interest in house.

Last month suggestion was to discuss the Foundation this month. Request to postpone until next month's agenda. Heidi reviewed the discussion. Foundation has raised annual funds. We are down to one person on the Foundation; needs renewal, and a new. Barbara hopes someone will review the list of new incoming 6th graders scoping for Board or Foundation prospects.

8. Other Business

None.

9. Vote to Enter Executive Session

Motion made and seconded to enter Executive Session for the purposes of discussing real estate matters. Marion: Amy Kathy Chris Barbars Bernie Liz Heidi Dan, Bill, Carole.

Motion to invite Sarah T-F as counsel.

10. Vote to Return to Regular Session

11. Vote to Adjourn

Motion made and seconded to adjourn Regular Session at 8:16 p.m.. Unanimously voted.

Respectfully submitted,

Recorded by,

Barbara Haines

Marion Lay